



DAILY CLEANING CHECKLIST



Divvy up these cleaning tasks between family members or different days of the week. It can be hard to stick to a rigid cleaning schedule, so use this list to make sure you don't forget anything.

Kitchen

Wipe down problem spots on the floor that love to collect debris

Use a wet rag to clean under cabinets, under the table and so on.

Fold and hang dish towels

Organize the fridge / pantry

Use this time to plan meals for the week

Wipe down dining and food prep surfaces

Use an all-purpose cleaner

Load the dishwasher

Empty the garbage

Wipe down the microwave, crumb tray of toaster, etc.

Rinse the bottom of the sink; run the disposal

Toss expired food

Bathrooms

Clean the sink, faucet and surfaces

Give the toilet a quick scrub, and wipe its exterior

Clean the mirror

Wring out wash cloths and bath toys; rinse tub

Hang or fold towels

Living/Bedroom Areas

Tidy up the living room

Fold blankets; stack books and magazines

Dust the entertainment center

Straighten pillows, blankets, couch cushions, etc.

Wipe down cell phones

Organize clutter, mail and paperwork

Do a load of laundry daily

Prevent piles from building up

Empty all the wastebaskets throughout the house

Walk through the house with a basket to return scattered items to their proper places

Straighten up the mudroom

Arrange boots and shoes

Miscellaneous

Sweep or vacuum the floors throughout the house

Mop the floors throughout the house

Tidy up the garage and front porch, and pick up toys in the yard

Clean litter boxes/pet areas

Wipe down gym equipment

Be creative, and find what cleaning routine works for you. For example, you could designate a dusting day and a vacuuming day. Just a few minutes a week can make the period between deep cleans last a long time. Even with a guide, some people just can't find time to clean, and others would rather be doing something else.

Sound like you? Molly Maid can help.

1.800.MOLLYMAID
www.MollyMaid.com

This checklist is provided to help DIYers clean their own homes. It is not intended to reflect the steps taken by Molly Maid's professional cleaning teams. Each franchise is independently owned and operated. Services may vary by location.